



DEPARTMENT OF PERSONNEL

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MEMO PERD #31/02

October 15, 2002

TO: Designees for Personnel Rules Distribution
FROM: Jeanne Greene, Director
Department of Personnel
SUBJECT: REVISION #1, RULES FOR STATE PERSONNEL
ADMINISTRATION

Enclosed is Revision #1 to the *Rules for State Personnel Administration* which reflects regulation changes adopted by the Personnel Commission on July 2, 2002. These changes became effective on August 14, 2002.

The changes appear in bold and italic type. This revision can be added to your rule books by replacing the existing page with a similarly numbered page. In addition, the complete text of *The Rules for State Personnel Administration* is available on our website at www.state.nv.us/personnel/.

Please ensure that everyone on your distribution list receives a copy. If you have any questions regarding the number of copies you have received or need to update your designee for distribution, please contact Irene Davis at 684-0119.

Thank you for your assistance.

JG:cp

Enclosure